

**ARCHITECTURAL CHANGE REQUEST
APPLICATION**

Please mail or deliver to:

Architectural Control Committee
Lakeland Section Four Civic Club
P.O. Box 9975
The Woodlands, Texas
77387-6975

Date _____

Name _____

Address of Proposed Change _____

Mailing Address, of Other Than Above _____

Home Telephone _____

Work Telephone _____

General Description of Proposed change _____

Estimated starting date of construction _____
(after approval by the Architectural Control Committee)

Required Exhibits and Supporting Documents:

- A. Paint or Stain Color Samples - A sample of the color(s) to be used must be provided.**
- B. Finish Materials - A description and / or sample of all finish materials to be used for the exterior surface of proposed improvements must be provided.**
- C. Site Plan - A site plan, drawn to scale, showing the location and dimensions of the proposed improvements, including orientation with respect to property lines and pre-existing structures must be provided.**
- D. Other Exhibits - Other exhibits may be required in order to permit adequate evaluation of the the proposed change.**

OWNER AGREEMENT

Owner acknowledges awareness that authority for this application is

Restriction - Lakeland Section Four Subdivision as adopted on October 10, 1976 and amended on April 6, 1989.

Montgomery County Regulatory Compliance: Nothing contained herein shall be construed to represent that alterations to lots or buildings in accordance to these plans shall not violate any of the provisions of the Building Codes of Montgomery County, to which above property is subject. Further, nothing contained herein shall be construed as a waiver or modification of any said restrictions. Where required, appropriate building permits shall be obtained from Montgomery County prior to the start of any construction.

Early Start Financial, Legal and Restoration Penalties: Owner understands and agrees that no work on this request will commence until written approval has been obtained from the Architectural Control Committee. Owner further understands and agrees that any exterior alterations undertaken before written approval is obtained is not permitted and that the owner may be required to restore the property to its previous condition at the Owner's own expense if such alterations are made and subsequently disapproved in whole or part. Further, Owner understands that any legal expense associated therewith may be the responsibility of Owner.

Permission to Enter Property: Owner agrees to give the Architectural Control Committee permission to enter the Owner's property at a reasonable time to inspect the proposed project, project in progress and completed project.

Completion According to Plan: Owner understands that any approval is contingent upon the completion of alterations in a workmanlike manner within a reasonable time, and in accordance with the approved plan specifications for said alterations.

Damage to Common Areas: Owner accepts financial responsibility for damages to common areas. The Board of Directors will solicit witnesses, photograph the damage, call for a meeting, and bill the owner for damage restoration.

Liability: Neither the Board of Directors or the Architectural Control Committee, nor their successors or agents shall be liable for damages or otherwise to anyone requesting approval of an architectural alteration or property improvement by reason of mistake in judgement, negligence or non-reasance, arising out of any action with respect to any submission. The Architectural Control Committee is directed toward review and approvals of the site planning, appearance and aesthetics. None of the foregoing assumes any responsibility regarding design or construction, including, without limitation, the structural integrity, mechanical or electrical design, methods of construction, or technical suitability of materials.

I am in agreement with all terms and conditions of this architectural Change Request Application:

Owner's Signature: _____

Date: _____

**FOR USE BY THE ARCHITECTURAL CONTROL
COMMITTEE**

Date Received by the Architectural Control Committee: _____

Approved: YES _____ NO _____ **Date:** _____

Comments: _____

Architectural Control Committee Signatures:

