

Nancy H. Bond

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I am submitting my name as a candidate for a position on the board of directors for the Saddle Creek Forest Property Owner's Association. I was selected to serve on the Saddle Creek Forest POA Board in April, 2010. I have served the past 2 years as Vice-President of the association. My husband, Dick, and I have lived in the subdivision since April, 2009. We are both retired.

Professional & Career Highlights

B.F.A. Texas Christian University – Speech Pathology

M.Ed. Texas A&M University, Commerce – Special Education

28 years with public schools

6 years with University of Texas Medical Branch, Galveston

Volunteer Highlights

I served as director on state board of Texas Classroom Teachers Association, as well as President of two local chapters. I served 8 years on the POA board of directors for Sea Isle subdivision, Galveston, Texas, holding all offices. I am currently serving as President of Tomball Garden Club as well as serving on the board of Saddle Creek Forest.

Hobbies

I enjoy reading, gardening, knitting, cooking and traveling.

Education: B.F.A. (Speech Pathology) Texas Christian University

M.ED. (Special Education) Texas A&M Commerce

Timothy G. Pittman, PMP

Summary of Qualifications Certified Project Management Professional with over 35 years of experience in various aspects of commercial and industrial projects. Strong background in construction, estimating, scheduling, project management, procurement and document management. Expert level of competence in Aspentech Kbase, Project Manager, and Questimate estimating software and in Primavera and Microsoft Project scheduling software. High level of competence in Microsoft Office Suite, including Word, Excel, PowerPoint and Access. Excellent communication skills and a smooth and polished presenter. Proven leader with strong commitment to modern project management techniques such as Earned Value Management and the Critical Path Method of scheduling.

Professional Experience

May 2005 to Present
ConocoPhillips, Houston, TX
Sr. Estimator

- Responsible for the development of estimates of all classifications
- Responsible for analysis of contractor submitted estimates
- Participant in numerous ConocoPhillips project “peer reviews”
- Liaison between project teams and Independent Project Analysis (IPA) personnel

February 1996 to May 2005
Wink, Incorporated, New Orleans, LA
Project Controls Manager

- Responsible for the accuracy and completeness of all cost estimates and schedules for domestic and international projects ranging in size to \$600 million
- Responsible for the development and implementation of the company-wide Earned Value Management System
- Responsible for the development and implementation of the company intranet, including the Project Information Distribution System
- Responsible for the implementation, management and maintenance of the “project side” of the company’s integrated accounting and project management system
- Responsible for the supervision of the company’s Resource Center, including maintenance of all code and manufacturer data, the retention of legally mandated project related documentation and for the production and distribution of the bi-weekly company newsletter
- Responsible for the supervision of 15 staff members, both in-house and at client facilities, including annual performance reviews and salary administration

September 1995 to February 1996
ICARUS Corporation, Rockville, Md.
Project Analyst

- Member of the ICARUS technical support team
- Responsible for the development and presentation of Concepts of Estimating course offered nationwide to users of ICARUS Project Manager and Questimate estimating software
- Responsible for the development of the User Assistance Program, an instructional manual in the practical aspects of estimating offered for distribution nationwide

May 1989 to September 1995
Wink, Incorporated, New Orleans, La.
Senior Estimator

- Responsible for the development of estimates and schedules for industrial and commercial projects up to \$100 million

June 1976 to May 1989
Mickey Construction Company, Inc., New Orleans, La.
Project Manager

- Responsible for negotiation, estimating, bidding and scheduling construction projects in South Louisiana
- Responsible for contract negotiation and subcontractor relations
- Responsible for negotiating and execution of all project related purchase orders
- Responsible for cost management functions for all projects
- Responsible for the maintenance of the fleet of contractor equipment

Additional Professional
Activities

Member of the Board of Directors, Associated Builders and Contractors, 1988-1989 Session

Associated Builders and Contractors, Bayou Chapter 2000-2001 Session, Course Instructor

- Introduction to Problem Solving
- Productivity Analysis and Improvement

Co-author and presenter "Implications of Project Scheduling in Louisiana", Lorman Educational Systems, New Orleans, La., April 2004

Professional Memberships

Project Management Institute
Greater Houston Chapter of Project Management Institute

Education

1974 – 1976
University of New Orleans, New Orleans, La.
Studies in General Business

References

Personal and professional references available upon request